



<b>For Office Use Only</b>		Date: _____
Education: _____	Experience: _____	
Position: _____	Type: _____	Rate: _____

Please be advised that a person who has been convicted of a crime (enumerated in South Carolina Code section 20-7-2725) who applies for employment with, is employed by, seeks to provide caregiver services in, or is a caregiver at a childcare facility, is guilty of a misdemeanor, and upon conviction, must be fined not more than five thousand dollars or imprisoned not more than one year, or both.

## Employment Application

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Street: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Position applying for:

- |   |   |
|---|---|
| <input type="checkbox"/> Lead teacher       | <input type="checkbox"/> Administrative assistant |
| <input type="checkbox"/> Assistant teacher  | <input type="checkbox"/> Housekeeper              |
| <input type="checkbox"/> Substitute teacher | <input type="checkbox"/> Chef                     |

Type of position applying for:

- Full-time
- Part-time
- If part-time, how many hours? \_\_\_\_\_

**High School:** \_\_\_\_\_

City & State: \_\_\_\_\_

Dates attended: \_\_\_\_\_ to \_\_\_\_\_

Earned:  Diploma  GED GPA: \_\_\_\_\_

**College/University:** \_\_\_\_\_

City & State: \_\_\_\_\_

Dates attended: \_\_\_\_\_ to \_\_\_\_\_

Major area(s) of study: \_\_\_\_\_

Degree obtained: \_\_\_\_\_ GPA: \_\_\_\_\_

**Graduate school:** \_\_\_\_\_

Dates attended: \_\_\_\_\_ to \_\_\_\_\_

Degree obtained: \_\_\_\_\_

If you are applying for a teaching position, please indicate which age group is your favorite to work with (choose only one):

- Infants
- Toddlers and two year olds
- Three and four year olds

How many total years experience do you have as a teacher/childcare provider? \_\_\_\_\_

What is your desired hourly rate? \_\_\_\_\_

### Teachers Only:

Do you possess a valid South Carolina teaching certificate? \_\_\_\_\_

If yes, please attach a copy to this application.

Are you planning to become certified? \_\_\_\_\_

When? \_\_\_\_\_

**Please list your work history beginning with your current or most recent employer:**

Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_ to \_\_\_\_\_  
Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Ending salary: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_ to \_\_\_\_\_  
Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Ending salary: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_ to \_\_\_\_\_  
Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Ending salary: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Dates worked: \_\_\_\_\_ to \_\_\_\_\_  
Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Ending salary: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

**Please list two professional references:**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**Please list two personal references:**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**Please answer the following questions:**

Why do you want to work at Park Place Children's Center?

What words would former employers use to describe you?

What would a former employer say your greatest weakness is?

What additional training would you like to receive?

What are your long-term career goals?

What do you think will be most challenging about the position you are applying for?

What curriculum(s) have you personally used?

Why did you decide to become a pre-school teacher?

Regarding the favorite age group you selected on the front of this application, what is the best thing about working with this age group?

What is the most challenging thing about working with this age group?

What do you do to make parents feel comfortable and confident about leaving their child in your care?

Do you prefer to work alone or with another teacher?

What do you find is most challenging about dealing with parents?

What's the best thing about being a pre-school teacher?

What's the most frustrating thing about being a pre-school teacher?

Park Place Children’s Center provides equal opportunity for employment to all persons without regard to sex, race, color, religion, age, marital status, national origin, citizenship, disability, veteran status, or any other status protected under state and federal law.

This application is designed to evaluate an individual’s suitability for employment. Park Place Children’s Center reserves the right to conduct pre-employment screening before a job offer is extended.

Are you at least 18 years old and legally eligible to work in the United States?  Yes  No

Are you currently under an employment contract or bound by a non-compete agreement?  Yes  No  
If yes, please explain:

Have you ever been fired from a job?  Yes  No  
If yes, please explain:

Have you ever resigned from a job?  Yes  No  
If yes, please explain:

Have you ever been convicted of or pled guilty to a felony or other crime?  Yes  No  
If yes, please explain:

By signing below:

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true and correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by Park Place Children’s Center, terms for my immediate expulsion from the company.

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the company.

I permit Park Place Children’s Center to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release Park Place Children’s Center, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail completed application to: Park Place Children’s Center  
205 Batesville Road  
Simpsonville, SC 29681